

FORMAT OF MODEL CITIZEN CHARTER- SERVICES -DEPARTMENT OF ANIMAL HUSBANDRY AND VETERINARY SERVICES

S. No	Services/ works Being provided	Documents Required	Officer(s) responsible for disposal of the services.	Appellate Officer	Remarks
1	2	3	4	5	
1	Application form for Animal Husbandry Farm Inputs	1.Residence proof of the applicant 2.Educational Qualification proof of the applicant 3.Proof of identity of the applicant	All District Zonal officers and Senior Veterinary Officers concerned Farms	Director of AH&VS	Service is available on portal https://edistrict.andaman.gov.in .
2	Imparting one month Training on Poultry, Piggery and Goat Farming with stipend/without stipend	Stipend 1.Educational qualification certificate 2.Address Proof 3.Bank Pass Book Without Stipend 1.Educational qualification certificate 2.Address Proof	All Senior Veterinary Officers concerned of the respective Composite Livestock Farms/ Govt. Farms /Statistical Officer (Programme Division) / Sr.Accounts Officer / Director(AH&VS)	Director of AH&VS	Service is available on portal https://eservices.andaman.gov.in .
3	Providing one month Training on Dairy Farming with stipend/without stipend	Stipend 1.Educational qualification certificate 2.Address Proof 3.Bank Pass Book Without Stipend 1.Educational qualification certificate 2.Address Proof	All Senior Veterinary Officers concerned of the respective Composite Livestock Farms/ Govt. Farms /Statistical Officer (Programme Division) / Sr.Accounts Officer / Director(AH&VS)	Director of AH&VS	Service is available on portal https://eservices.andaman.gov.in .
4	Training of Part Time Volunteer for Artificial Insemination and Castration with stipend/ without stipend	Stipend 1.Educational qualification certificate 2.Address Proof 3.Bank Pass Book Without Stipend 1.Educational qualification certificate 2.Address Proof	All Senior Veterinary Officers concerned of the respective area, Nearest Veterinary Hospitals / Veterinary Dispensaries / Animal Disease Diagnostic Centre, Dollygunj/ Statistical Officer (Programme Division) / Sr.Accounts Officer / Director(AH&VS)	Director of AH&VS	Service is available on portal https://eservices.andaman.gov.in .